

Informal Joint Performance and Audit Scrutiny Committee



Forest Heath
District Council

Title:	Agenda										
Date:	Wednesday 31 January 2018										
Time:	5.00 pm										
Venue:	Conference Chamber West West Suffolk House Western Way Bury St Edmunds										
Full Members:	<p style="text-align: center;">Chairman Louis Busuttil</p> <p style="text-align: center;">Vice Chairman Colin Noble</p> <p><i>Conservative Members (8)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Michael Anderson</td> <td style="width: 33%;">John Bloodworth</td> </tr> <tr> <td>Chris Barker</td> <td>Simon Cole</td> </tr> <tr> <td>Rona Burt</td> <td>Christine Mason</td> </tr> <tr> <td>Louis Busuttil</td> <td>Colin Noble</td> </tr> </table> <p><i>West Suffolk Independent (1)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Andrew Appleby</td> </tr> </table> <p><i>UKIP (1)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Peter Ridgwell</td> </tr> </table>	Michael Anderson	John Bloodworth	Chris Barker	Simon Cole	Rona Burt	Christine Mason	Louis Busuttil	Colin Noble	Andrew Appleby	Peter Ridgwell
Michael Anderson	John Bloodworth										
Chris Barker	Simon Cole										
Rona Burt	Christine Mason										
Louis Busuttil	Colin Noble										
Andrew Appleby											
Peter Ridgwell											
Substitutes:	Named substitutes are not appointed										
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.										
Quorum:	Three Members										
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk										

5.00pm	Informal discussions with St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee on the three items listed under Items 5 to 7 inclusive, to be held in Conference Chamber West .
5.15pm	The formal meeting of the Performance and Audit Scrutiny Committee will commence at 5.15pm or immediately following the conclusion of the informal discussions, whichever is the later, in Conference Chamber East .

All Members of St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee will be in attendance to enable informal discussions on the reports listed in Items 5 to 7 to take place between the two authorities.

COUNCILLORS

Conservative Members (9)	Sarah Broughton Jane Midwood Andrew Smith	Beccy Hopfensperger Karen Richardson Peter Thompson	Betty McLatchy David Roach Patricia Warby
UKIP Member (1)	Barry Robbins		

SUBSTITUTES

Conservative Members (3)	Mary Evans	Susan Glossop	Ivor Mclatchy
UKIP Member (1)	Jason Crooks		

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk, IP33 3YU	Tel: 01284 763233 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address and at Forest Heath District Council, Mildenhall at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public speaking:	Members of the public who live or work in West Suffolk are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitors parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber and some other meeting rooms.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

Part 1(A) - Public

- | | | |
|-----------|---|----------------|
| 1. | Substitutes | |
| 2. | Apologies for Absence | |
| 3. | Minutes | 1 - 10 |
| | To confirm the minutes of the meeting held on 29 November 2017 (copy attached). | |
| 4. | Public Participation | |
| | Members of the public who live or work in Forest Heath are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply. | |
| | A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion. | |
| | <i>Following the informal discussions held with St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee on Items 5 to 7 below, Members are reminded that no further debate shall take place. However, Members are requested to either formally note/resolve/recommend Items 5 to 7 below).</i> | |
| 5. | Balanced Scorecards and Quarter 3 Performance Report 2017-2018 | 11 - 24 |
| | Report No: PAS/FH/18/001
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/18/001) | |
| 6. | West Suffolk Strategic Risk Register Quarterly Monitoring Report - December 2017 | 25 - 38 |
| | Report No: PAS/FH/18/002
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/18/002) | |
| 7. | Work Programme Update | 39 - 42 |

Report No: **PAS/FH/18/003**

(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/18/003)

Part 1(B) - Public

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|------------|---|------------------|
| 8. | Ernst and Young - Certification of Claims and Returns Annual Report 2016-2017 | 43 - 56 |
| | Report No: PAS/FH/18/004 | |
| 9. | Ernst and Young - External Audit Plan and Fees 2017-2018 | 57 - 98 |
| | Report No: PAS/FH/18/005 | |
| 10. | Financial Performance Report (Revenue and Capital) Quarter 3 - 2017-2018 | 99 - 118 |
| | Report No: PAS/FH/18/006 | |
| 11. | Delivering a Sustainable Medium Term Financial Strategy 2018-2021 | 119 - 130 |
| | Report No: PAS/FH/18/007 | |
| 12. | Treasury Management Report 2017-2018 and Investment Activity (April to December 2017) | 131 - 140 |
| | Report No: PAS/FH/18/008 | |
| 13. | Treasury Management Policy Statement and Investment Strategy Statements 2018-2019 and Treasury Management Code of Practice | 141 - 198 |
| | Report No: PAS/FH/18/009 | |
| 14. | Decision Relating to Complaint to Local Government Ombudsman | 199 - 204 |
| | Report No: PAS/FH/18/010 | |

Part 2 – Exempt

NONE